

- Support Training - Canvas Guides

Step	Action	Script - Narration
1	First Screen - Dashboard	In this video you will learn how to access and use the Guides as a valuable help resource in Canvas.
2		By searching the Canvas Guides, you can find answers to common questions about Canvas and see step-by-step instructions on how to use features and tools in Canvas.
3	Click Help	To access the Guides, click the Help link...
4	Click Search the Canvas Guides	... and then Search the Canvas Guides.
5		You can also access the guides directly by visiting guides.instructure.com .
6	Highlight Getting Started/Quickstart	The Guides are divided into different manuals. First, the Getting Started and QuickStart manuals offer beginner-level lessons for using Canvas.
7	Highlight manuals by role	The next group of manuals are sorted by roles and contain lessons specific to those roles. The different roles are Student, Observer, Instructor, Designer, and Admin.
8	Highlight Mobile guides	After that we have our Mobile guides, which contain lessons for using the Canvas apps.
9	Highlight Video guides	The Video Guide is the last manual and includes video tutorials that walk through how to use certain features Canvas.
10	Type in search box	Search the Guides by typing in the search box.
11	Click checkboxes in sidebar	You can then filter your results by checking the boxes next to the different manuals on the sidebar.
12	(Back to guides home) Open manual	You can also browse the guides by opening a manual...
13	Scroll	... and browsing the guides in that manual by scrolling...
14	Open chapters	... or by clicking and browsing through the Chapters on the sidebar.
15		Some other tips for using the Guides: <ul style="list-style-type: none"> • Use the Guides as the first step in getting help with Canvas. • When helping others use Canvas, send them links to specific Guides, or Chapters if necessary, to help them become familiar. Avoid printing PDFs if possible. • Leverage URLs from Guides to create a dynamic course, so when Guides change, so does your course. • When you have questions about using a feature, open the Guides in one window and Canvas in another so you can follow the steps in the lessons.
		You've now completed this tutorial video on <i>Canvas Guides</i> .
		For additional information on this or any other topic about Canvas, just visit help.instructure.com Also, if you have any feedback about this video, please share your thoughts at instructure.com/videosurvey