Workshop Series

Canvas I for Instruction:

If you are new to Canvas, this is the place to start! Take a tour of Cuesta College's supported Learning Management System (LMS), and begin to create an interactive learning space. During the session, you will learn how to navigate the LMS, create simple canvas pages for content and resources, setting your home page, create assignments, look at the gradebook, and upload files! This session is jam-packed, bring a snack!

Canvas II for Instruction:

During this workshop, you will have a chance to experiment with advanced tools, utilize less common and more advanced features in your online course. A deeper look at the Canvas Gradebook, create content pages with embedded resources. Look at time saving strategies for participating and grading discussions as well as best practices for traditional discussion boards. What to see something new, in this session we will look at alternatives to discussion boards.

Canvas for Non-Instruction:

This course is for administrative assistants, clerks, tutors, and other that support student success. This workshop will take you on a tour of the Cuesta College Supported Learning Management System (LMS). You will interact with canvas from a student perspective by learning how to navigate the environment, view grades, post discussions, create and respond to messages, and submit assignments.

Meet Zoom and Canvas Conference:

Creating an online presence is easier than you think. Using video conferencing for online office hours, assisting students through screen sharing, and collaborating in groups. Come try it out, sign up for a free educator's account and more.

You may attend virtually or in person. To attend virtually please request log on information!

Communication Tools (discussions, announcements and conversations):

Regular interaction with students is a required part of all online courses, and class discussion are central to Regular Effective Contact. If you are wondering how you can make online discussions more interesting and engaging this is the workshop for you. Look at time saving strategies for participating and grading discussions as well as best practices for traditional discussion boards. What to see something new, in this session we will look at alternatives to discussion boards. Please bring your own ideas and issues to this discussion!

You may attend virtually or in person. To attend virtually please request log on information!

Creating Accessible Content for your Students

By law, materials for all courses must be accessible to all learners at the start of a course, regardless of who is enrolled. This session will focus on the three major steps you can take to make your materials accessible. 1) making documents accessible to a screen reader, 2) providing alternative text for images and 3) ensuring videos are captions accurately.

You may attend virtually or in person. To attend virtually please request log on information!

Making Instructional Videos:

Want to add a human element to your online class? Making videos is creative, fun and a powerful way to put more of YOU into your online classroom. This workshop you will have a chance to experiment with making videos from within your own courses. You will also learn the benefits of screen casting and try it out. You will also be introduced to Camtasia's powerful and fun editing tools. Most importantly you will learn effective ways to caption your videos and embed them into your course. You will need to have a You-Tube account, and if you have a laptop with a webcam, *please bring it.*

You may attend virtually or in person. To attend virtually please request log on information!

Online Gradebook

In this webinar, you will be introduced to the common gradebook activities including setting up your gradebook groups or categories, adding individual graded activities (with offline and online submissions), entering scores manually, using a rubric and speed grader.

You may attend virtually or in person. To attend virtually please request log on information!

Captioning 101:

In this workshop you learn the benefits of screen casting and be introduced to Camtasia's powerful and fun editing tools. Most importantly you will learn effective ways to caption your videos and embed them into your course.

You may attend virtually or in person. To attend virtually please request log on information!

Power of Video Feedback

Sometimes written explanations aren't enough. Showing your students with visuals what you wanted to say can save time and less misunderstanding. You will be introduced to several tools that will allow you to create video to get your message to your student in a friendly and productive way.

You may attend virtually or in person. To attend virtually please request log on information!

Humanizing your Course

Take your course from drab to fab! This workshop introduces you to simple, quick ways to add images and videos to the design of your course. Be introduced to online resources to create and edit images.

You may attend virtually or in person. To attend virtually please request log on information!

Student Readiness Tools

This workshop will share with your some of the pitfalls students have with online learning and resources. It will introduce you the resources created by the CCC's Online Education Initiative (OEI), as well as introduce you to online tutorials you can provide your students in your class.

You may attend virtually or in person. To attend virtually please request log on information!

Embedding 101

Help your students stay focused and connected to your course materials and never have to leave your course. This webinar will discuss embedding your resources rather than linking them to an external page or video. This webinar will explore embedding video, slideshows, padlets, piazza, and more into course design.

You may attend virtually or in person. To attend virtually please request log on information!

CCC's Online Education Initiative (OEI) Resources:

The statewide grant-funded Online Education Imitative has put in a lot of hard work developing resources we can use to improve our teaching and learning online which are ready for you to use now. During this webinar we will take a look at the OEI's website, explore the student readiness tutorials, learn how to apply the course design rubric. Keep in mind all these resources are free for California Community College Faculty.

You may attend virtually or in person. To attend virtually please request log on information!

Applying the OEI Rubric

The Online Education Initiative (OEI) Course Design Rubric (Rubric) contains the online course design standards developed and adopted by this initiative. The Rubric is intended to establish standards relating to course design, interaction and collaboration, assessment, learner support, and accessibility in order to ensure the provision of a high quality-learning environment that promotes student success and conforms to existing regulations.

Applying the OEI Rubric to your online course will assist you in developing and designing an online course that will ensure student success. View the OEI Rubric, and the OEI Online Course Design Guide.

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Video's on Demand

The Cuesta College Library is home to many resources for your students. One of those resources is the ability to provide free access to over 25 thousand accessible videos on demand. This webinar will show you how to locate the videos on demand, create a personal account, and how to embed the videos into your course.

You may attend virtually or in person. To attend virtually please request log on information!

Google Drive ~ how can you get the most out of the tools?

Students are mobile and want to access resources whenever and wherever. This workshop will help you begin to use the Google Drive Tools (Docs, presentations, sheets) that are counterparts to Microsoft Office apps. Also, learn how to integrate them with Canvas and you class such as a Google Cloud assignment.

You may attend virtually or in person. To attend virtually please request log on information!

PowerPoint for the Classroom

PowerPoint is practically synonymous with digital presentations, and for good reason. With features for everything, you could want in a presentation, and more, it can be a rather daunting program to get started with. However, it does not have to be that way. If you want to create and edit a basic presentation in PowerPoint, you can do it with just a few clicks. All the fancy features and animation take some more time to learn, but this workshop will at least get you started.

We will create a new presentation, apply basic formatting, type some text, and run a simple slide show. That's plenty to help you make your first PowerPoint.