

CONCURRENT ENROLLMENT (CCEN) – Procedures for Jenks High School

The Oklahoma State Regents for Higher Education have set guidelines for high school juniors and seniors to be concurrently enrolled in college courses. At TCC, this program is called ACE/Attend College Early. **To qualify for the ACE program, students must meet certain requirements: 1) seniors must have an ACT of 19 or an SAT of 900 or 3.0 GPA and 2) juniors must have an ACT of 21 or an SAT of 980 or a 3.5 GPA.**

Tuition waiver: Students admitted to Concurrent Enrollment at TCC may receive a tuition waiver for a maximum of six credit hours per semester (usually, this equals two college courses). Funding is limited and is available on a first-come first-serve basis. Registration and class fees are not covered in the tuition waiver and these fees still apply (approximately \$120 per course); students must also purchase their own books.

PROCEDURE:

1. Two enroll:
 - a) obtain a signed, TCC Concurrent Enrollment application form from your Guidance Counselor.
 - b) on Naviance, request an electronic copy of your transcript (showing ACT/SAT scores) be sent to TCC
2. Take the completed CCEN application form to the TCC College Admissions Office and enroll in your college course; you'll need to tell them the transcript was sent electronically (give date requested on Naviance). **Choose a course that doesn't conflict with your JHS schedule. CALCULATE TRAVEL TIME so that you won't miss any class time at JHS.**
3. Bring a copy of your TCC class schedule and the paid Bursar's receipt (shows payment of enrollment fees) to your JHS Guidance Counselor; this is when you choose which courses to drop at the HS and which hours will reflect "CCEN."

Jenks High School students must be enrolled in 6 courses per day: Each 3-hour, college-level CCEN course will take the place of one JHS course and "CCEN" appears during that hour on the student's schedule. Students may not withdraw from CCEN courses unless there is still time to add another CCEN course, or another course at the high school. *Failure to remain enrolled in 6-courses/day (including CCEN courses) may jeopardize graduation or athletic eligibility. Athletes will be required to submit proof of continuing enrollment on a weekly basis. After the 10th day of the HS semester, if a student drops below 6 courses per day (not counting a 7th or 0-hour) he or she may be placed in the In-House Program or in a high school course for no credit during the hour(s) that had previously been Concurrent Enrollment.*

Core or Elective Credit: Generally, courses taken through CCEN will count as elective credit on the high school transcript. A limited amount of courses may be counted as core credit if the course meets core curriculum requirements AND has been approved for core credit by the Oklahoma State Department of Education AND has been approved for core credit by Jenks High School. ***Freshman Composition I and II may be accepted in place of English 12.***

Obtaining high school credit for CCEN: It is the student's responsibility to ensure the college sends a transcript to Jenks High School. The name of the college course and the grade earned will appear on the student's transcript and will become part of the high school GPA. Each 3-hour college class lasts one semester and earns .5 high school credit. Concurrent Enrollment courses are the beginning of a student's permanent college, academic record and must be reported to future colleges.