

SCHOOL OF ART + ART HISTORY + DESIGN

ART BUILDING HOURS

M-Th	7:00am-7:00pm
F	7:00am-5:00pm
Sat	1:00pm-5:00pm
Sun	9:00am-5:00pm

AUTHORIZED BUILDING ACCESS OUTSIDE STANDARD BUILDING HOURS

After-hours access to the Art building is granted to those students enrolled in Art + Art History + Design courses on a quarter by quarter basis, or for those graduate students with assigned offices in the building.

The facilities and equipment in the School of Art + Art History + Design are provided for the safe use of current students and faculty only. No other use is authorized or allowed.

The Art building is a shared resource and everyone must work together to ensure the building remains safe and functional for all users. All work areas are to remain clean and accessible by others.

After-hours access is allowed through the loading dock doors on the northwest side of the building at the card swipe terminal located near the entry.

Anyone with after-hours access to the building agrees to the following general rules of conduct.

GENERAL FACILITY RULES

- No Smoking anywhere inside or outside of the SoA+AH+D building
- Alcohol is prohibited on University property unless a liquor license has been obtained.
- Students are strongly encouraged to use the buddy system during off hours. Do not work alone.
- During non-building hours, all studio doors must be locked upon exit.
- Studio door combinations are provided by course instructors and must not be shared.

PERSONAL HEALTH AND SAFETY

- Eating and drinking are not allowed in studio areas. Wash hands when finished with studio work.
- First aid kits are located in every work studio. Report all accidents immediately to faculty or instructional technicians.

MATERIALS AND EQUIPMENT

- All aerosols including fixative, spray paint, and adhesives may only be used in established spray booths (25a, 115, 332). Allow work to fully dry and not emit odors or vapors before removing it from spray booths. Clean up area if used.
- All solvents and aerosols must be stored in a flammables cabinet. Solvents cannot be stored in lockers or on tables.

Box 353440
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UNIVERSITY of WASHINGTON

- Broken or defective tools, machines, equipment, or furniture must be reported as soon as possible to Instructional Technicians or faculty. Do not attempt to repair any damaged or improperly functioning items.

EMERGENCY

- In case of an emergency, dial 911 from any campus phone--all calls made from these phones are dispatched to UWPD with automatic awareness of building, and floor location.
- Calls made from a personal cell phone will be dispatched to Seattle PD. Be prepared to give the physical address of the building.
- All studios in the building have a bright yellow emergency response information sheet by the entry door that provides basic emergency response information.

FIRE

- Fire pull stations are located at all staircase points.
- In the event of a fire, do not run or use the elevators to exit. Class ABC fire extinguishers are located in hallways near studio areas.

MEDICAL

- First aid kits are located in all studios.
- For advanced medical attention seek assistance at Hall Health or at University of Washington Medical Center. All accidents must be reported immediately to Instructional Technicians or faculty.

SUSPICIOUS PERSONS

- Do not allow strangers into the building. If a suspicious person(s) is encountered in the building, move to a safe location and call 9-1-1.

As an individual seeking after-hours access to the Art building, you confirm that you have read and understood these rules of conduct and agree to abide by the stated guidelines. You also understand that failure to comply may forfeit your after-hours access to the building.

Student Name Student Number

Course Quarter Instructor

Signature