Missed Class Policy*

Try to avoid missing class for any reason. Class assignments draw heavily on material covered in class. In addition, course content is sometimes cumulative: what we discuss earlier in the quarter is relevant to what we discuss later in the quarter. If you cannot avoid missing a class, please do the following.

(1) Check the course website. The website contains copies of instructor slides, reading assignments, and a calendar highlighting key dates.

(2) Check the course syllabus. The syllabus identifies the course specific policy for late assignments. You are responsible for completing assignments on time.

(3) Keep current on all reading assignments. Reading assignments are listed on the course syllabus. Readings should be done prior to the class meeting for which they are assigned.

(4) Obtain notes from a classmate for the day you missed.

(5) After doing 1-4 above, contact the instructor if you still have questions or concerns about course material.

(6) Contact the instructor in advance if you must miss class on a day when an in-class exam is scheduled.